

BOARD MEMBER JOB DESCRIPTION

BOARD MEMBER PROFILE

- Ability to champion the new entity
- Ability to articulate and promote the new and expanded mission and vision
- Interest and ability to engage in philanthropy
- Willingness to navigate disruptive change
- Willingness to make a personal contribution commensurate with their capacity
- Making connections and cultivating donors
- Evaluate with a lens for diversity and inclusion

MISSION

Position students, educators, and professionals for success in an evolving and diverse accounting profession through education, career awareness, and support services.

GOVERNANCE & LEADERSHIP

Provide governance to the Accounting Education Foundation and represent the organization within the community at large. While day-to-day operations are led by the Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

- Participate in setting the vision and strategy for the organization.
- Serving as advisor to the ED with the implementation of the strategy.
- Reviewing outcomes and metrics created for evaluating impact, quality, and performance.
- Reviewing agendas, committee reports, and Board packet prior to all Board and committee meetings
- Attending and fully participating in all board meetings.
- Approving the annual budget, audit reports, and material business decisions.
- Maintaining confidentiality, disclosing all conflicts of interest, and meeting all legal and fiduciary responsibilities.
- Contributing to an annual performance evaluation of the ED.
- Assisting in identifying and recruiting other qualified Board Members.
- Partnering with the ED and other Board Members to ensure that Board resolutions are carried out.
- Serving on one standing and operational committee.
- Contribute personally to the fundraising efforts and support the cultivation of donors and donations.
- Representing the organization as an ambassador, professional and advocate to all stakeholders.

FUNDRAISING

Board Members will consider the organization a top philanthropic priority and make annual gifts that reflect that priority. The organization will have 100% of Board Members make annual contributions that are commensurate with their capacity. Board Members will support the development and philanthropic strategy of the organization, which includes: cultivating donors, making social connections, attending events, and working with leadership.

BOARD TERMS & PARTICIPATION

Board Members will serve one three-year term and be eligible for one additional three-year term. The Board has term limits of two consecutive terms. The initial board will be appointed with staggered terms. Board meetings are expected to be held quarterly and committee meetings will be held as needed, separate from regular Board meetings. Board members are required to participate on one Standing Committee and one Operational Committee that will best compliment their skills, passions, and areas of expertise. The Standing Board committees are Executive, Finance, Nominating and Development. In addition, the organization will have Operational Committees to serve on, which include: Learning & Curriculum, University Partnerships, Student Engagement, Fundraising and Scholarships.

QUALIFICATIONS

Board members may come from membership and outside of the membership structure to ensure there is the level of diversity, skills, and capabilities needed to fulfill the strategy. This is an extraordinary opportunity for individuals who are passionate about the mission of the organization. Anyone who shares in this passion, can support the strategic direction and has the ability to fulfill the requirements outlined above is encouraged to pursue board membership. Service on Board of Directors is without remuneration.